UNIVERSITAT DE BARCELONA

ANECA
AGENCIA NACIONAL DE EVALUACIÓN
DE LA CALIDAD Y ACREDITACIÓN

EQUAMBI

Enhancing Quality Assurance Management and
Benchmarking Strategies in Indian Universities

574023-EPP-1-2016-1-ES-EPPKA2-CBHE-JP

Template for the implementation of the Toolkit among the Indian Universities of the Consortium

Version: February, 2020

The Template

Introduction

The following template for the implementation of the Toolkit in the pilot projects of the EQuAM-BI project by the Indian universities of the Consortium is based on the discussions held in the meeting at Barcelona University on 7th and 8th January 2020.

The purpose of designing a template is to allow institutions of higher education to gather the information according to an agreed pattern in order to analyze the information based on comparable items, regardless the diversity of the universities responding filling-in the template.

After the presentation of the experiences from the different universities made in the meeting in Bengaluru on 7th and 8th November 2019 and Barcelona on 7th and 8th January 2020, a synthesis of the headlines that the template should contained has been achieved. The template is based on the case studies of the following higher education institutions: Symbiosis International (Deemed University), Javadpur University, the Indian Institute of Technology at Chennai, the Asian Institute of Design at Bangaluru, Shivaji University at Kolhapur, University of Mysore and University of Mangalore.

The template

Each item of the template should be considered as a guideline and an orientation respectful with the institutional environment, and not as a statement to be read and understood literally. Furthermore, an item can be left blank if the university considers it does not apply to its performance.

The items of the template are as follows:

0. Higher Education Institution mission, vision and values. From the above points, specify strategic drivers concerning quality management in the context of the specific HEI

1. Proposed structure of the quality management and benchmarking department/unit: links with the governing bodies of the university

2. Quality policy and objectives

3. How the university ensures the quality of its programmes

4. Development of teaching and other actions aimed at students

5. How the university ensures and enhances the quality of its academic staff

6. Management and improvement of material resources and services

7. Research development

8. Community engagement and internationalization strategy

9. Analysis and application of the outcomes to/by the decision-making process of the university

10. Transparency, equity and ethics

Annex . The template (enlarge the boxes as needed)

<table>
<tr><td colspan="2" align="center">**EQAuM-BI Erasmus+ Project**</td></tr>
<tr><td colspan="2" align="center">**Template for the implementation of the Toolkit**</td></tr>
<tr><td align="center">**Nr**</td><td align="center">**Item from the quality assurance policy and management of the university**</td></tr>
<tr><td align="center">0</td><td>- Mission:

- Vision:

- Values:

Considering the above points, specify the strategic drivers concerning quality management in the context of the specific HEI:</td></tr>
<tr><td></td><td>*Comments, operationalization, and evidences*:</td></tr>
</table>

1	**Proposed structure of the quality management and benchmarking department/unit: links with the governing bodies of the university**
	Comments, operationalization, and evidences:
2	**Quality policy and objectives**
	Comments, operationalization, and evidences:

3	**How the university ensures the quality of its programmes**
	Comments, operationalization, and evidences:
4	**Development of teaching and other actions aimed at students**
	Comments, operationalization, and evidences:
5	**How the university ensures and enhances the quality of its academic staff**
	Comments, operationalization, and evidences:

6	**Strategic drivers of the university concerning quality management**
	Comments, operationalization, and evidences:
7	**Research development**
	Comments, operationalization, and evidences:

8	**Community engagement and internationalization strategy**
	Comments, operationalization, and evidences:
9	**Analysis and application of the outcomes to the decision-making process of the university**
	Comments, operationalization, and evidences:
10	**10. Transparency, equity and ethics**
	Comments, operationalization, and evidences:

Conclusion

The template should be filled-in as under the coordination of a person responsible for quality management but collectively with the contribution of representatives of the various departments, and units involved in the processes mentioned in the template.

The final version should be checked and approved by the person in charge of contributing to the EQuAM-BI Project on behalf of the institution of higher education.

This version should be filled-in by each higher education institution partner of the EQuAM-BI Project and be sent before 24th February at the latest to the following e-mail address: rllavori@aneca.es

Madrid, February 3rd, 2020