

EQUAM.BI - 585779-EPP-1-2017-ES-EPPKA2-CBHE-JO (2017/2969/001-001)

### PROJECT MEETING – 14.05.2021

Friday, May 14<sup>th</sup> 2021  
12:00 CEST – 15:30 IST

#### Purpose of the meeting:

To inform all partners of the meeting held on Monday 10<sup>th</sup> May with the EACEA Project Officer assigned to the project (Ms. Giordana Bruno), regarding the completion of the project and the impact of the second wave of COVID-19 in India.

#### Main outcomes of the meeting with EACEA:

- Considering the difficulties in India, it would be possible to **suspend the project** for some months or to **ask for an eventual extension of the project**.
- However, as the project ends on 14/07/2021, if the consortium decides to go in one of these directions, we should be able to ensure the added value of this decision and the implementation of all activities to be finalized.
- If the consortium decides to suspend the project or to ask for an eventual new extension, the duration requested should be reasonable and justified by the activities to be implemented.
- Finally, the Project Officer recommends to **check with partners their situation concerning the Foreign Contributions Regulatory Act (FCRA)** which has been recently updated.

A) Having explained the details of the meeting with the EACEA Project Officer and the recommendations received, the partners express themselves and agree:

- it is not possible to estimate the duration of a suspension, or a new extension given the uncertainty of the evolution of the pandemic (we are already in an extension for the same reason).
- the best option, given the progress made in the project, would be to finish the project within the established deadline (before 15 July 2021).
- the reports and documents that are being or have been worked on should be shaped and finalised and the concrete plans to be implemented in the future should be described in detail.
- requesting an extension for the final report would be highly desirable (especially considering access to the facilities once the lockdown is lifted in order to be able to obtain supporting documentation that is physically located in the universities or depends on third parties).

B) The University of Barcelona believes that it would be necessary for each Indian partner to be able to present:

- The General Plans made:
  - Adaptation of the toolbox
  - Coaching with European partners



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- Implementation of some points of the plan
- Sustainability plans
- Impact

And keep for early July the final conference although online (not face to face).

The final conference will be coordinated with NAAC for the format, contents, high level agenda and concrete dates. The coordinator also offers to support in other organisational aspects, such as teleconferencing tools if required.

C) As it is good to have a list of elements that can be used to demonstrate the level of exploitation and development of the project carried out, the following list is drawn up as a guide to the products/results that the Indian institutions could provide:

- **Letter of commitment from each institution**
  - Expressing that the institution is very happy with the results and how the institution is taking advantage of the implementation of EQUAMBI.
- **Report on future deployment/adaptation plan with a focus on sustainability**
  - Everything planned in the implementation plans but not yet deployed, explaining how and when will be deployed and implemented.
- **Report on the use of dissemination materials and related activities (especially on institutional websites)**
  - Research documents
  - Good practices
  - Dissemination video (currently a video for dissemination is being produced by the University of Barcelona, especially suitable for placement on partner institutions' websites for dissemination purposes)
  - Dissemination leaflet (we are planning to make one, taking advantage of the work we are doing with the video).
  - Dissemination video of the Indian institutions (if any of the Indian partners have made or are planning to make a video on the implementation or results of EQUAMBI, it would be good to share it on the websites of all other partners).
- **Report on the impact achieved so far.**
  - Raising awareness within the institution
  - Signing of agreements with partners
  - Participation in other projects where EQUAMBI has been present in some way.

D) With no further topics to discuss, the meeting was concluded at 13:00 CEST - 16:30 IST.